



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-2

February 17, 2004

Debby Linhardt, Treasurer
Engel for Congress
462 California Road
Bronxville, NY 10708

Response Due Date:
March 18, 2004

Identification Number: C00236513

Reference: Year End Report (10/1/03 - 12/31/03)

Dear Ms. Linhardt:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Line 1 of FEC Form 3Z-1 discloses \$11,500.00 in gross receipts for the General Election. However, information provided on this report and in prior reports discloses additional activity that should be included in this total. Gross receipts should include all the receipts collected by all of the candidate's authorized committees that are designated for the 2004 General Election and disclosed on Lines 11, 12, 13, 14, and 15 of the Detailed Summary Page. Please correct this discrepancy and file an amendment to your report. (11 CFR §104.19(b))

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.